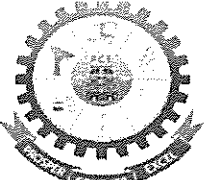


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|--|---|-----------------------|----------|
|  | <b>PAAVAI COLLEGE OF ENGINEERING</b><br>(Approved by AICTE   Affiliated to Anna University)<br>Paavai Nagar, NH – 44, Pachal, Namakkal – 637 018, Tamil Nadu<br>Ph: 04286 248658, Email: <a href="mailto:pceprincipal@paavai.edu.in">pceprincipal@paavai.edu.in</a> , Website:<br><a href="http://pce.paavai.edu.in">http://pce.paavai.edu.in</a> | <b>POSH COMMITTEE</b> |          |
| Document ID:   | 2021-2022/PCE/POSH/001  | Document Name:        | Circular |

**Date: 14.06.2021**

### CIRCULAR

All the members of POSH Committee are requested to attend a meeting on 23rd June, 2020 at 11.00 AM in Brilliant Hall. The committee members are requested to attend the meeting.

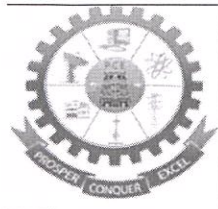
**Agenda:**

1. To discuss the duties and responsibilities of the committee.
2. To address the redress mechanism involved in the committee.

  
**Principal**

**Copy to:**

1. All HoDs
2. All members in the Cell
3. IQAC



## PAAVAI COLLEGE OF ENGINEERING

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### POSH COMMITTEE

|              |                         |                |         |
|--------------|-------------------------|----------------|---------|
| Document ID: | 2021-2022 /PCE/POSH/002 | Document Name: | Minutes |
|--------------|-------------------------|----------------|---------|

Date: 23.06.2021

### MINUTES OF THE MEETING

At the outset, the chairman welcomed all the members and briefly highlighted the scope and objectives of the meeting. The meeting of POSH committee held on 23.06.2021 in Pragati hall at 11.00 AM.

The following points were in the meeting:

1. The duties and responsibilities of higher educational institutions in terms of preventing sexual harassment in the workplace.
2. The committee discussed the variety of measures to ensure that the students are aware of the redress mechanism as well as the appropriate authorities to contact and report such problems.
3. Reporting occurrences of sexual harassment can be done in a variety of ways such as posting notices on bulletin boards, establishing complaint boxes in easily accessible areas across the campus, posting anti-sexual harassment rules and emailing students and workers.
4. The committee noted that no complaints of sexual harassment were received from any women employee or girl student.
5. The meeting concluded with the convener proposing the vote of thanks.

### POSH COMMITTEE MEMBERS

| S. No. | Name            | Designation             | Position    | Signature |
|--------|-----------------|-------------------------|-------------|-----------|
| 1      | Dr.A.Immanuvel  | Principal               | Chairperson |           |
| 2      | Mrs.M.Vimala    | HOD / S&H               | Convener    |           |
| 3      | Mrs.S.Hemavathi | Assistant Professor/BME | Member      |           |
| 4      | Mrs.S.Brundha   | Assistant Professor/ECE | Member      |           |
| 5      | Mrs.R.Gayathri  | Assistant Professor/EEE | Member      |           |
| 6      | Mrs.C.Suganya   | Professor /MBA          | Member      |           |
| 7      | Mrs.K.Divya     | Assistant Professor/CSE | Member      |           |

Principal