

PAAVAI COLLEGE OF ENGINEERING

(Approved by AICTE | Affiliated to Anna University)
Paavai Nagar, NH – 44, Pachal, Namakkal – 637 018, Tamil Nadu
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Website: <http://pce.paavai.edu.in>

IQAC

Document ID:	2022 - 23 /PCE / IQAC / 001	Document Name:	Circular
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Date: 08.10.2021

CIRCULAR

The First Internal Quality Assurance Cell meeting of our institute will be held on 07.11.2022 at 2.30 pm in the Internal Quality Assurance Cell. All the members of IQAC are requested to attend the meeting.

Agenda:

1. Reconstitution of IQAC members
2. To confirm the minutes of the first IQAC meeting
3. Faculty development activities.
4. Course file and log book checking.
5. Class committee meeting
6. Internal Assessment Test
7. Institution's Innovation Council (IIC) activities.
8. Workshop and Conferences
9. Initiation of Centre of Excellence
10. NAAC Progress
11. Any other points


IQAC Coordinator


Principal

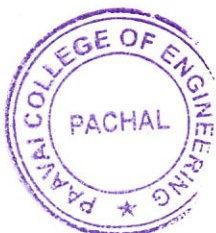
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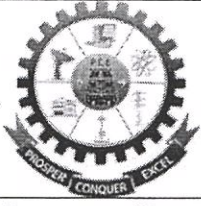
1. The Heads of all the Departments
2. All dept IQAC Members
3. IQAC File



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IQAC

Document ID:

2022 - 23 /PCE / IQAC / 002

Document Name:

Minutes

Minutes of IQAC Meeting

Date: 07.11.2022

The First IQAC meeting was conducted on November 07, 2022 in the IQAC Cell of the institute. The following points were discussed during the meeting.

1. The revised IQAC members formed to work as a team to achieve the task of NAAC Accreditation Process.
2. The committee recommended to each faculty member to publish one research paper per semester in the reputed journals. It also recommended to submit the proposals and patents for getting a fund from the various agencies
3. Course file and Log books will be checked frequently during the academic year and the report will be submitted to the Chairperson of IQAC
4. Class Committee meetings are to be conducted twice per semester and the consolidated report has to be submitted to the concerned.
5. Internal Assessment Test will be conducted periodically as per the academic calendar. The result analysis meeting will be conducted after the completion of Assessment test.
6. Institution's Innovation Council (IIC) has to plan and provide the tentative dates for all its activities to include in the academic calendar.
7. All the Heads of the Departments are asked to plan and provide the tentative dates for workshops and conferences for the academic year.
8. The committee recommended starting a Centre of Excellence in every department in their respective domain.
9. The committee recommended all the faculty members to work efficiently to get Accreditation with NAAC.


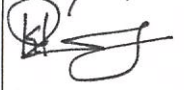
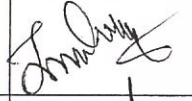
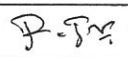





10. Any other Points

- i. Lab-in-charge should maintain the equipment in working condition and service to be done periodically. Record notebook should be maintained as per the curriculum guidance.
- ii. Detailed Course Plan has to be prepared for all subjects by the respective subject handling faculties in ten days prior to the commencement of classes.
- iii. All the faculties need to complete at least one NPTEL course per semester.

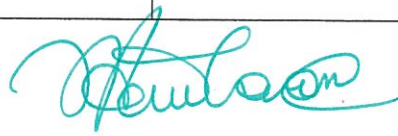
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Reconstitution of
INTERNAL QUALITY ASSURANCE CELL (IQAC) MEMBERS

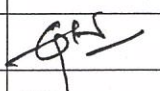
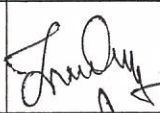
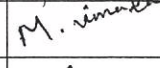

S.No.	Name	Designation	Position	Signature
1	Dr. C.Suresh Kumar	Principal	Chairperson	
2	Dr. K.K.Ramasamy	Director Administration	Member from the Management	
3	Dr. J.Narendran	Professor/ Mech	Coordinator of IQAC	
4	Prof. P.Kalimuthu	Associate Professor/GE	Member	
5	Prof. M.Vimala	Professor/Maths	Member	
6	Prof. R.Murugesan	Associate Professor/CSE	Member	
7	Prof. R.Prabu	Professor/BME	Member	
8	Mr. V.Ramachandra Prabhu	Entrepreneur, Rasipuram	Nominee from Local society	
9	Mr. Amal G Krishna	III Year MECH	Nominee from Students	
10	Mr. S.Gokulraj	Application Development Team leader, Accenture, Bangalore	Nominee from Alumni	
11	Mr. M.Ezhumalai	Managing Coordinator, Wings Technocrat, Salem.	Employers Nominee	
12	Mr. M.Semmanan, (Parent of V.S.Vishunuprakash,III- CSE)	Line Inspector, BSNL, Mettur Dam.	Stakeholders	


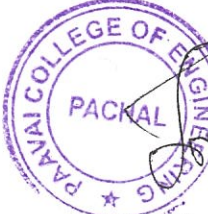





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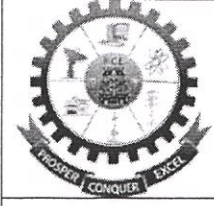
INTERNAL QUALITY ASSURANCE CELL (IQAC) MEMBERS

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5	Prof. M.Vimala	Professor/Maths	Member	
6	Prof. R.Murugesan	Associate Professor/CSE	Member	
7	Prof. R.Prabu	Professor/BME	Member	
8	Mr. V.Ramachandra Prabhu	Entrepreneur, Rasipuram	Nominee from Local society	
9	Mr. K.Elayaraja	III Year CSE	Nominee from Students	
10	Mr. S.Gokulraj	Application Development Team leader, Accenture, Bangalore	Nominee from Alumni	
11	Mr. M.Ezhumalai	Managing Coordinator, Wings Technocrat, Salem.	Employers Nominee	
12	Mr. P.Selvarasu, (Parent of S.Deepak, III-AUTO)	Assistant Divisional Engineer, Highway Department	Stakeholders	



IQAC Coordinator


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Principal



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IQAC

Document ID:

2022 - 23 /PCE / IQAC / 003

Document Name:

Circular

Date: 08.10.2021

CIRCULAR

The Second Internal Quality Assurance Cell meeting for the academic year 2022-2023 will be held on 17.02.23 at 2.30 pm in the Internal Quality Assurance Cell. All the members of IQAC are requested to attend the meeting.

Agenda:

1. Review of the implementation of previous meeting's discussion
2. To propose the activities for 2022-23
3. To organise the webinars on different disciplines
4. Proposal to upgrade the Computer Science Lab-1
5. Any other points with the permission of the Chair



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Principal

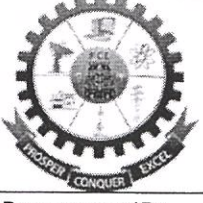
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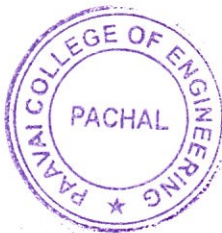
Minutes of IQAC Meeting

Date: 17.02.23

The Second IQAC meeting for the academic year 2022-2023 was conducted on 17.02.23 in the IQAC.

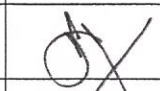

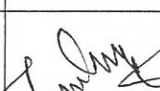
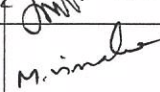
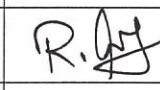



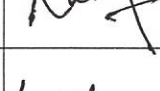
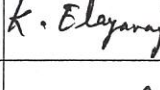


The following points were discussed during the meeting.

1. The meeting started with the review of previous meeting.
2. Discussed and proposed the activities for 2022-23.
3. Suggested to organise webinars on different disciplines separately.
4. Approved to upgrade the Computer Science Lab-1 with advanced configurations
5. Registered on AICTE (PARAKH) -the Student Learning Assessment Programme
6. Recommended to conduct placement activities as per the schedule.
7. All the Heads of the Departments are requested to encourage the faculty members to do certification courses.
8. All the departments are informed to update our college website regularly.
9. Suggested to concentrate on the publications in Scopus, SCI, SCIE and UGC Care listed journals.
10. Requested the department Heads to identify the students and prepare them for various competitions/hackathons and other events

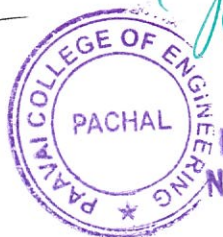



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